



# West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

## Hydel Headquarters

Telephone: 0353-2542160  
e-mail:cehydel@wbasedcl.in

Power House Complex,  
2<sup>nd</sup> Mile Sevoke Road,  
Siliguri, PIN-734001

**TENDER NOTICE NO: - CEH/HRA/22-23/Q6**

**Date: - 20/02/2023**

Sealed tender is hereby invited by the Chief Engineer (Hydel), HHQ, WBSEDCL, for and on behalf of WBSEDCL, are invited from experienced, bona-fide and financially sound Indian firms/contractors fulfilling the terms and conditions mentioned below for awarding of **"Supply & delivery of Quilt and Mattress Toppers along with covers of quilt & mattress toppers for 7 nos of Bed at Transit Rest Camp under Hydel Head Quarters, WBSEDCL"**.

Sl. No.	Name of the work	Estimated Amount	Completion time of work
1.	<b>Supply &amp; delivery of Quilt and Mattress Toppers along with covers of quilt &amp; mattress toppers for 7 nos of Bed at Transit Rest Camp under Hydel Head Quarters, WBSEDCL</b>	<b>Rs. 30,618/-</b> (Rupees thirty thousand six hundred and eighteen ) only	30 days

1. All categories of intending Bidders, who have satisfactorily completed at least one work of similar nature under the authority of bona-fide, experienced & Resourceful contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of Central/State Govt., may visit the site giving prior intimation to the office before submission of tender.
2. Tender documents under sealed cover will be received by the undersigned up to 2:00 p.m. on 02<sup>nd</sup> March, 2023 and shall be opened on same day at 3:00 p.m. & in case of any BANDH, etc., tender will be opened on next working day at 3:00 p.m. in presence of the attending tenderers or their authorized representative(s).
3. The interested agencies are advised to submit their bids in a sealed envelope super scribing **"Bids for awarding of Supply & delivery of Quilt and Mattress Toppers along with covers of quilt & mattress toppers for 7 nos of Bed at Transit Rest Camp under Hydel Head Quarters, WBSEDCL"** alongwith reference no.
4. Tender documents will not be issued by Post. The intending tenderers shall submit self-attested photocopies of valid GST registration Certificate, PAN Card, Trade License and order copy of AMC works. The tender documents shall only be issued after verification of all credentials. If any problem is found the particular tender application will not be considered for acceptance.
5. The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever.
6. **Validity of Bid:** The Bid shall remain valid for a period of 180 (One Hundred & Eighty) days from the date of opening of bid. Issuance of bid documents will not be construed to mean that such bidders are automatically considered qualified. WBSEDCL reserves the right to reject any bid or part thereof or all bids received at its discretion without assigning any reason whatsoever.



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### 7. Schedule for key information of this tender:

i)	<b>Place for Issuance of Tender Document, submission of Tender Document and opening of bid</b>	O/o The Chief Engineer (H), HHQ, WBSEDCL, Power House Complex, 2nd Mile Sevoke Road, Siliguri, Pin-734001 Dist Darjeeling, West Bengal
ii)	<b>Date and time for receipt of application with required documents for issue of Tender Document</b>	From 14.00 hrs of 21st February to 16.00 Hrs of 01st March, 2023
iii)	<b>Last date and time for submission of bid</b>	Upto 14.00 Hrs of 02nd March, 2023
iv)	<b>Date and time for opening of bid in presence of Bidders or their representative</b>	At 15.00 Hrs of 02nd March, 2023

Sd/-

(Sibes Kr. Deb)

CHIEF ENGINEER (HYDEL)

Memo No. CEH/HRA/2022-23/741 (i-x)

Date: 10/02/2023

Copy forwarded for further information to:-

1. The Zonal Manager, Siliguri Region, WBSEDCL, Power House Complex, Siliguri  
**Request for arranging towards display in notice Board, please.**
2. The ACE & PM, JHP/RHP/TCFHP, WBSEDCL - **Request for arranging towards display in notice Board, please.**
3. The Addl. General Manager (F&A), HHQ, WBSEDCL
4. The Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL, Siliguri **Request for arranging towards display in notice Board, please.**
5. The Manager (HR&A), HHQ, WBSEDCL, **For uploading the NIT in the Company's website for wide circulation.**
6. The Manager (F&A), HHQ, WBSEDCL
7. Notice Board
8. Copy for case file
9. Office Copy

Sd/-  
21/2/23

CHIEF ENGINEER (HYDEL)





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Power House Complex,  
2<sup>nd</sup> Mile Sevoke Road,  
Siliguri, PIN-734001

### Terms & Conditions:

1. The Hydel Head Quarters, WBSEDCL located at Power House Campus, 2<sup>nd</sup> Mile Sevoke road, Siliguri, requires of reputed well established and financially sound Companies/Firms/Agency for Supply & delivery of Quilt and Mattress Toppers along with covers of quilt & mattress toppers for 7 nos of Bed at Transit Rest Camp under Hydel Head Quarters, WBSEDCL

2. The firm that is awarded the contract will ensure that Quilt & Mattress topper should be made by Karpas or Simul cotton and Quilt cover & Mattress topper's cover should be made by Pure cotton

3. The work has to be completed within 30 days order received. The contract shall automatically expire after 30 days.

4. The work being very precise in nature, competent persons needs to be deployed for the work.

5. All the tools & materials required for the job will have to be supplied by the agency.

6. All sorts of transportation of the personnel, tools and materials etc. for supplying the materials should be made by the agency.

7. In case of any discrepancy (torn/damage) found/happened within 6 months of products delivery, the agency have to be repair the product free of cost without any delay.

8. Price to be quoted in the enclosed envelope. All the papers enclosed with the tender must be signed & sealed by the authorized signatory of contract.

9. The contracting company/firm/agency shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency without the prior consent of this department.

10. Payment: The payment will be made through NEFT/RTGS against submission of GST bills in triplicate.


11. The department reserves right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties

12. **Supervising / Nodal Officer:** The Manager (HR&A), Hydel Hq, WBSEDCL.

13. **Paying Officer:** The Manager (F&A), Hydel Hq, WBSEDCL.

14. Any other details may be had from the Manager (HR&A), Hydel HQ, WBSEDCL, Mob-8900794006

  
(Sibes Kr. Deb)  
**CHIEF ENGINEER (HYDEL)**

  
21.01.23